

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 16 September 2020
Date decisions published	18 September 2020

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
5	CAPITAL PROGRAMME MONITORING TO 31 JULY 2020	Dawn Garton	Cabinet NOTED the financial position on the Capital Programme to 31 July and year end forecast.	Non Key	N/A
6	GENERAL FUND BUDGET MONITORING - 1 April to 30 June 2020	Dawn Garton	Cabinet NOTED the year end forecast and financial position for the General Fund and Special Expenses at 30th June 2019.	Non-Key	N/A
7	HOUSING REVENUE ACCOUNT BUDGET MONITORING - 1 April to 30 June 2020	Dawn Garton	Cabinet NOTED the financial position on the Housing Revenue Account (HRA) at 30 June 2020 and the year end forecast.	Non-Key	N/A
8	ANNUAL OMBUDSMAN REPORT	Adele Wylie	Cabinet NOTED the Local Government Ombudsman Annual Review Letter 2019/20.	Non-Key	N/A
9	HOUSING REVENUE ACCOUNT RENT SETTING AND SERVICE CHARGE POLICY	Andrew Cotton	Cabinet: 1) NOTED the report and the responses received to the consultation on the Policy;	Key	23.09.20

			<p>2) APPROVED the proposed Rent and Service Charge Setting Policy with effect from April 2021;</p> <p>3) APPROVED the continued work on Service Charges;</p> <p>4) DELEGATED to the Director for Housing and Communities:</p> <p>a) Decision-making in relation to Service Charge de-pooling and disaggregation and consultation with affected tenants and leaseholders;</p> <p>b) Authority to make minor amendments to the Policy if required by future changes to legislation and regulation.</p>		
10	FIVE YEARS' HOUSING LAND SUPPLY & HOUSING TRAJECTORY	Jim Worley	<p>Cabinet:</p> <p>1) APPROVED the 'Five-years' housing land supply and housing trajectory' report;</p> <p>2) NOTED that a moderate detrimental impact in housing delivery was</p>	Non Key	N/A

			expected in 2020/21, 2021/22 and 2022/23, due to the impacts of Covid-19.		
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Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.